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January 3, 2008

Bethel Township Municipal Authority
Monthly Report for January '08

PENNVEST FINANCING MATTERS:

1. Copies of the following documents will need to be forwarded to PENNVEST for the upcoming closing as follows (see attached list of items from PENNVEST for more details). Some of these documents may be prepared by Frank Leber's office, other documents may already exist, there are other documents listed on the aforementioned attached sheets (entitled "BTMA - Outstanding Items").
 - a. Articles of Incorporation.
 - b. Certificate of Incorporation.
 - c. By-laws.
 - d. Copy of DCED (PENNVWORKS) documents.
 - e. Certificates of Recipient's Liability Insurance
 - f. PUC Certificate (applicable?).
 - g. Recorded documents pertaining to all encumbrances, easements and mortgages, including any financing statements or security instruments.
 - h. Evidence of Borrower's Other Funding (PENNVWORKS loan & grant).
 - i. Mandatory Tap In Ordinance.
 - j. Rate Covenant Resolution (working on with Frank Leber).
 - k. Certificate of No Adverse Change in Financial Condition.
 - l. Current Financial Statements.
 - m. Resolution to Borrow**and Secretary's Certificate.
2. The following documents will need to be completed as part of the PENNVEST transaction (closing). I have forwarded copies of sample documents to the Authority secretary for her completion as may be directed by the Board:
 - a. Certificate of Incumbent Officers (hard copy attached herewith).
 - b. There may be other forms necessary over the next month as we process the various items in preparation of closing, which we will forward as may be necessary and applicable.
3. This office has forwarded the unofficial bid results to both Frank Leber's office as well as Vickie Johnson.
4. This office participated in a conference call with Frank Leber's office in order to initiate the next phase working towards the closing of the PENNVEST financing. A closing date of February 28, 2008 has been established with PENNVEST.

5. This office will continue our efforts in completing the PENNVEST closing documents this month with the assistance of Terry Parish and Frank Leber.
6. Frank Leber has requested that the required Self Liquidating Debt Report be completed prior to the third week in January. After review of the bid documents, it does generally appear that the overall costs will be more favorable to the residents than our original Report completed approximately a year ago.

REVIEW OF BIDDING DOCUMENTS:

7. As the board members are aware, the bids were received Friday December 14, 2007. We have reviewed the bids with Attorney Parish and have offered our analysis of the bids (separate correspondence) to the Board members.

CONSTRUCTION MANAGEMENT AND LOGISTICS:

8. We have received the cost estimates for the paving of the alleys (alternate bid item) and have provided additional information for the board to consider in this matter (**separate correspondence**).
9. As a follow up to the discussion last month regarding the taping of the existing features and terrain (along the proposed sewer line route) we would like to reiterate that we could provide this service to the Board but would need formal authorization before proceeding. We would provide digital (electronic) video files as required to record all existing features. This may require some re-staking of sewer lines in advance of the taping for referencing purposes.

STATUS OF EASEMENTS:

10. This office received a request from the Industrial Development Authority regarding an acquisition question that may be a discussion item for executive session this evening.
11. We will summarize the remaining easements (separate attachment) that we are aware of and will continue to work alongside of Terry to complete these as necessary.

STATUS OF PERMITS:

12. As reported last month, there are a few remaining Highway Occupancy Permits which need to be re-filed with additional information for PENNDOT'S final review. The outstanding HOP's are as follows:
 - a. HOP for the Frsytown WWTP driveway. PENNDOT is requiring the Authority to clear some trees for the sight distance prior to issuing the permit (not after/during construction).
 - b. HOP for the Bethel WWTP driveway. This is pending submittal to PENNDOT after the easement and/or property is obtained from the current owner.

13. Lastly, the NPDES permit for Bethel needs to be resubmitted for the Berks County Conservation District's final review. We are targeting completion of this permit early next week for final review and permit issuance.

DEVELOPMENT PLAN STATUS:

14. It was brought to our attention that the Board received plans for the Industrial Development Authority property. We can review these as directed by the Board.
15. We were copied on a review letter for the Werner Trucking site but did not receive any plans for review to date. Conversations with the Design Engineer indicated that they are still working on the Sewer Plan Design.

Should there be any questions, please feel free to contact me.

Sincerely,
Vision Engineering, Inc.

John K. Roche, P.E.