

**BETHEL TOWNSHIP MUNICIPAL AUTHORITY
MINUTES**

July7, 2010

The meeting of the Bethel Township Municipal Authority was called to order by Chairman, David Younker at 7:05 p.m. on July 7, 2010 at the Bethel Township Community Center, Bethel PA.

Pledge of Allegiance

Roll Call

Chairman Younker called the roll:

David Younker – present

Harold Gruber – present

Rufus Geesaman – present

Kevin Stupp – present

Carl Weaver – absent

Also present were Solicitor, Liz Magovern and Engineer, John Roche & Darlene Orendo, Secretary.

Public Comment

Carl Giorgio questioned the board regarding a seeding, side yard pin and replacing a property post. These items will be added to the punch list.

At this time Chairman Younker acknowledged Kevin Verner, Engineer for Horning's Market. Mr. Verner came to bring the details to the members on an addition and entrance upgrade to the Market on Lancaster Avenue. They will hook up to the sewer system and are currently working on the design work. John will also review the revised plan and get back to them with comments. A Non residential user agreement has been developed and reviewed but not finalized.

Approval of Minutes

Harold Gruber made a motion to approve the minutes of June 2, 2010. Second by Rufus Geesaman. All agreed. Motion carried.

Member Report

Rufus Geesaman reported the following to members:

1. Received a sewer, water and utility survey from the County to be completed and returned.
2. Operator submitted the May report to DEP, no violations or findings to report.

Solicitor Report

Solicitor Magovern reported the following:

1. She has prepared 9 non connection citations to be filed.
2. Klahr easement – to be executed next week.
3. An appraisal report for the Kinard property was received. A check for \$5,500 will be issued for the easement agreement.
4. The Board had previously discussed drawing money from the performance bond with Marks Construction to pay for some resealing work that is still pending. There was no response from Marks to date on this issue. The Board would also need to acquire 3 other bids.
5. BCIDA – ongoing negotiations with them with an option of an additional meeting. Will copy Attorney Orlando on all paperwork.

Engineer's Report

RE: ~~Monthly Report for June '10~~

This office has been working on the following items this past month and would like to update the Board as follows: (items denoted with "*" have accompanying information in the Board's packet. Items denoted with "***" have been forwarded to board members prior correspondence this month).

ACTION ITEMS FOR BOARD (POTENTIAL VISITORS):

1. BCIDA Development: This office has completed some preliminary ground work in the review, permitting and construction of the proposed Brown Road pump station and will continue as necessary in this regard.
2. Horning's Market: This office received a revised plan package this month and has issued our review comments (separate letter) that should be further addressed.

FINANCING MATTERS (PENNVEST & PENNWORKS):

3. *This office is recommending payment of invoices (separate correspondence to the Board) for the construction project for the following listed contracts (through to 6/25/10) which would require Board action for payment. The payment details are attached (separate correspondence) and summarized as follows:
 - a. Contracts # 1, 2, 4 & 5 – NO PAYMENTS submitted this period.
 - b. * Contract # 3 Bethel Pump Stations and appurtenances (see attached).
 - c. * Contract # 6 Mechanical Systems for WWTP and appurtenances (see attached).
 - d. * Contract # 7 Plumbing Systems for WWTP and appurtenances (see attached).
 - e. * Contract # 8 Electrical Systems for WWTP and appurtenances (see attached).

CONSTRUCTION MANAGEMENT AND LOGISTICS:

4. Our inspection reports are available to the Board members (via our website) and can be furnished (paper copies) upon request. In summary the work has been progressing as follows:

- a. **Contract # 1 (FRYSTOWN COLLECTION LINES)** – This office has begun the one year warranty inspection (maintenance bond) as required and will issue any corrective actions necessary prior to the effective date expiring (7/31/10). Therefore, any outstanding corrective work should be brought to our attention so it can be included at this time.
- b. **Contract # 2 (BETHEL COLLECTION LINES)** - The Change of Scope for the Northern Extension is awaiting final easements so the closing can be scheduled and construction commenced.
- c. **Contracts # 3 – # 5 (BETHEL & FRYSTOWN)** The work on the various contracts is wrapping up and continues primarily with punch list work.
- d. **Contracts # 6 - # 8 (M.E.P. Work Bethel & Frystown).** Various punch list work remaining.

OTHER MATTERS REQUIRING BOARD REVIEW AND/OR ACTION:

- 5. Sewer Connections and non-residential users:
 - a. Conservative Baptist Church Sewer Connection (Frystown). We have not received the cost proposal to date from Marks Contracting for this work.
 - b. Wilken’s Trailers site. In reviewing a waiver request and a connection plan for this site we were going to request plan revisions consistent with both the current Township requirements (current Authority standards) as well as the proposed Authority regulations. These requirements will require flow monitoring and sampling devices consistent with the elementary school site.
- 6. NORTHERN EXTENSION (Klahr Road).
 - a. Upon the Authority securing the remaining easement the PENNVEST loan closing can be scheduled within approximately 2 weeks. The closing is required prior to the notice to proceed being issued for the work.
 - b. As a follow up to our discussion last month on the possible water line (same casing pipe under I-78) we are still waiting on a final determination and requirements from PADEP.

JOINT MATTERS COORDINATING WITH THE BOARD’S SOLICITOR AS REQUIRED:

- 7. BCIDA Development. The developer (BCIDA) is proposing changes to the current agreement with BTMA and should present this to the Board early next week for further review and consideration in this matter.
- 8. Process Design Report for Wastewater Treatment Plants. This office has provided supplemental documents for this matter which is now under Liz’s review.
- 9. Non-residential Users requirements. We continue our work with Liz and her office to establish a consolidated document for the Authority’s review and consideration on this matter.

The following notes were taken during the Engineer’s report.

Rufus Geesaman reported on a protective sleeve issue in Frystown. Kevin Stupp also mentioned a problem in the alley. John will add them to the punch list.

Conservative Baptist Church: no bids received to date. Keep on the agenda for next month.

Unfinished Business

1. Eugene Siegrist – lighting issue's addressed. Plantings - a gap between the arborvitae was left off the plan, it was a pretty wide space for a personnel gate. This will be left on the agenda for next month.
2. Lateral repair – \$985.00 bill sent to Charlie Kline with detailed pictures for payment to the Authority for repair work done by Dale Bechtel. Rufus Geesaman reported that a broken lateral was also repaired by he and Lehmas Moyer. They charged \$25.00/hr for their labor cost. They were instructed to take pictures for our file. A camera has not been purchased to date. After discussion, David Younker made a motion to purchase a camera. Kevin Younker seconded the motion. All agreed. Motion carried.
Labor rates with the back hoe were discussed. Rates will be obtained from Dale Bechtel and Todd Bashore. This item will stay on the agenda for next month.
3. Insurance – A liability concern for both boards with the current policy. Highly recommend separate policy. Rufus will meet with the representative. Solicitor Magovern and Rufus Geesaman will work together to obtain protective coverage.
4. Kauffman alley issue – Supervisor Haag questioned the outcome from discussion of this issue at the last meeting. John said it was over looked and will check into the issue for the next meeting.
5. Brown Rd closing – Supervisor Randall Haag also mentioned that school will be back in session in approximately 8 weeks. The road closing will affect the bus route. The school needs to be aware of the dates and said this has to be a #1 priority to coordinate with the school.

New Business

Rufus Geesaman discussed an installation problem with the check valves Little Mountain Excavating is installing in Frystown. After discussion David Younker made a motion to issue a letter to Little Mountain Excavating directing them to comply with the design specifications and installation of the vent caps; or the Authority will redo and bill Little Mountain the fee. Motion seconded by Kevin Stupp. All agreed. Motion carried. John will contact them.

Rufus Geesaman had some information and a price on a brush cutter that is needed for clean up around the plant facilities. After discussion it was decided to look at this at a later date. Explore the option to rent.

Rufus Geesaman made a motion to hire Lehmas Moyer as a Field Inspector and Maintenance Helper at the rate of \$15.00/hr. Second by Harold Geesaman. All agreed. Motion carried.

Rufus Geesaman then advised members that he had some discussion with the First National Bank of Fredericksburg regarding Fannie Mae bonds that are available. They have a yield of 4.74 % – for a 5 yr. term with a charge of ½% for management. No penalty to pull out. He then advised he will be meeting with a representative from Pligit. They handle municipal money and may have some options for consideration. This will be left on the agenda for next month.

Tap in fees with BCIDA were discussed. Solicitor Magovern advised members we are legally bound by agreement until it is amended. There is an option to get tap in fees from the buyers. The solicitor will speak to the BCIDA attorney to add this to the agreement.

Secretary, Darlene Orendo reported that she had a call from Timothy Hoover, 7725 Lancaster Ave regarding stream discharge. He will be contacted by Rufus Geesaman.

Authorization of Payment of Bills

Rufus Geesaman made a motion to accept the report, pay all the bills and authorize payment of bills that come due before the next meeting. Second by Carl Weaver. All agreed. Motion carried.

Adjournment

A motion to adjourn the meeting at 8:57 p.m. was made by Rufus Geesaman. Second by Kevin Stupp.

Respectfully Submitted,

Darlene M. Orendo
Secretary