

**BETHEL TOWNSHIP MUNICIPAL AUTHORITY
MINUTES**

January 14, 2008

A special meeting of the Bethel Township Municipal Authority was called to order by Chairman David Younker at 7:08 pm on January 14, 2008 at the Bethel Township Office, Frystown, PA

Pledge of Allegiance

All members were present. Also present were Terry Parish, Solicitor, John Roche, Engineer and Darlene Orendo, Secretary.

Public Comment

None

Member Report

Rufus Geesaman reported that the ethics forms for 07 have been received. He also had a newsletter from PMAA that will be available in the office to members.

Solicitor Report

A report of easement and condemnation updates was discussed with members by Solicitor Parish. Two additional easements will need to be condemned. Action is required this evening.

Rufus Geesaman made a motion to condemn the list of seven properties, along with action on Midway Truck and sign and adopt Resolution 2008-18. Second by Carl Weaver. All agreed. Motion carried.

Harold Gruber made a motion to sign and adopt Resolution 2008-19 to take action on the Woodward easement in the event it is necessary. Second by Rufus Geesaman. All agreed. Motion carried.

Solicitor Parish will contact the constable to serve the condemnations as directed by the board this evening.

Engineer's Report

Bethel Township Municipal Authority
Interim Monthly Report for January '08

PENNVEST FINANCING MATTERS:

1. We will gather any and all documents necessary for submission to PENNVEST and forward the documents either electronically (upload to their website) or transfer them as necessary through the process. Any documents the Authority has completed or copies of can direct them to PENNVEST or directly to us for forwarding on. If the Board does provide copies to PENNVEST if we can be copied on the transmission so that we can track the necessary documents as well..

2. This office is coordinating efforts with Terry Parish's office as well as Frank Leber's Office. We have weekly conference calls scheduled in order to communicate weekly status updates on the progress of documents.
3. We have received the budgetary figures from Rufus and have included them in our overall review/analysis of the budget. We are targeting completing the preliminary budget for further review by the board by the end of this week.

CONSTRUCTION MANAGEMENT AND LOGISTICS:

4. As requested last month we have initiated the survey stakeout and will follow through with the video taping of the lines (existing features and terrain) as soon as the lines are staked out for reference.

STATUS OF EASEMENTS:

5. This office issued a letter to a handful of the residents who did not sign the easements prior to the last authority meeting. As a result we did receive a few phone calls with questions from the residents.

STATUS OF PERMITS:

6. As an update there are a few remaining Highway Occupancy Permits which need to be re-filed with additional information for PENNDOT'S final review. The outstanding HOP's are as follows:
 - a. HOP for the Frsytown WWTP driveway. Based upon the Board's actions last meeting (requesting trees be removed) PENNDOT has now reviewed the driveway sight distance and will be issuing the permit for this driveway (verbal acknowledgement). With the trees now down there is more than enough sight distance.
 - b. HOP for the Bethel WWTP driveway. We would like to generally discuss this item with the Board this evening based upon input received from PENNDOT on this matter.
7. Lastly, the NPDES permit for Bethel needs to be resubmitted for the Berks County Conservation District's final review. We have met with the Conservation District staff (Thursday of last week) to review the outstanding matters and are completing these for resubmission. The review staff does not anticipate a problem with the permit being issued prior to the PENNVEST closing.

DEVELOPMENT PLAN STATUS:

8. We have received plans for the Industrial Development Authority property (last meeting). We can review these as directed by the Board (after PENNVEST closing documents are completed).
9. We received plans for the Werner Trucking site on Friday. We can review these as directed by the Board (after PENNVEST closing documents are completed).

The HOP for the Bethel WWTP driveway was discussed during the engineer's report. The driveway permit was initially entered in the name of the owner, Andrew Zeiset, members decided to have this remain as is.

A motion was made by David Younker to hold a special meeting on January 30, 2008 at 7:00 pm at the Bethel Township Community Center. The motion was seconded by Kevin Stupp. All agreed. Motion carried. The secretary will check to see if it is available and have the meeting advertised.

Unfinished Business

Nothing discussed.

New Business

Members were advised at the reorganization meeting of the Board of Supervisor's, Rufus Geesaman was reappointed to another term on the Authority board.

Authorization of Payment of Bills

Rufus Geesaman reported that the tree removal was \$50.00 less than quoted, he also had a request for postage reimbursement. David Younker made a motion to pay the bills. Second by Carl Weaver. All agreed. Motion carried.

Public Comment

None

Adjournment

A motion to adjourn the meeting at 8:00 pm was made by Carl Weaver. Second by Kevin Stupp.

Respectfully Submitted,

Darlene M. Orendo
Secretary