

4/04/07

Bethel Township Municipal Authority
Monthly Report for April '07

Financing Items Status:

1. This office continued assistance this past month with the PENNVEST staff & agents (consultants) regarding their continued review of the loan application. The upcoming board meeting is scheduled for April 17, 2007 which the Board is anticipating being on their agenda for consideration (funding offer). Vickie Johnson explained that since the Board meeting is on a Tuesday (04/17/07) that their policy is to distribute invitations for all parties being considered by the Board the Friday before the meeting (04/13/07). The board may want to discuss and decide tonight who should be in attendance at the meeting. This office can assist in providing all the information needed to bring along to the PENNVEST board meeting.
2. During the review of the PENNVEST application the accounting firm was scrutinizing the application with regards to specific commitments (financial) from various developers (IDA, Seigrist, Dwight Miller, and any others). This information may or may not be required prior to closing (as a condition). As a result, it would be prudent to persist in obtaining these documents if possible to avoid delays in closing.
3. PENNWORKS has requested a revised draw down schedule. We have provided the Board with a draft copy for their review and input in this regard prior to sending on to DCED.

Village of Frystown:

4. The Detailed Boundary Survey work (Frystown and Bethel) is ongoing with the resolution of some boundary discrepancies that are being worked on. With the completion of these surveys we will forward the easements of these properties to the Solicitor for his further review and processing in this regard.
5. As requested last month we have reviewed the grading of the sewer line (adjacent to # 584 Frystown Road) and would like to discuss this further with the board as necessary.

Village of Bethel:

6. This office continues addressing the review comments of the **E&SPC Report** and Plan together with the various General Permit and NPDES applications as issued by the Berks County Conservation District. This work is being coordinated with the Land Development Plans for consistency between documents (Land Development plans & E/SC) and to minimize revisions and rework.
7. It was revealed with the detailed survey information (required by specific properties) that the sewer line may have to be revised to avoid conflicts with a storm sewer line which was not apparent on the original (aerial) survey. As a result of this relocation we will need to

confirm the exact location of the waterline which is being worked on this week (our surveyor).

8. As directed, we are no longer pursuing the shared driveway with the Zeiset property (Bethel WWTP site). However, this recent plan revision has created some potential easement requirements which we would like to discuss with the Board this evening.

General System Information & Logistics:

9. We received direction from Bethel Township that it would be appropriate for the Board (BTMA) to submit a request for consideration by Bethel Township for waiver of the Land Development process with the following recommended language “*BTMA requests a waiver from following the formal land development plan procedures contained in the Bethel Township Subdivision and Land Development and related ordinances for the proposed sewage treatment plant sites and the pump station sites. It is BTMA’s intent to adhere as closely as possible to the applicable ordinances, and BTMA has authorized Fisher Engineering to prepare the plans accordingly*” this should be presented on Authority letter head and be submitted to both the Township Planning Commission & BOS for their consideration.
10. Disadvantaged Business Enterprise (DBE) Requirements (MBE/WBE firm solicitation documentation) should be reviewed by the Authority solicitor. The PENNVEST staff (Lois Menear) requests that the BTMA’s MBE/WBE firm solicitation documentation is received by DEP for its review no later than 60 working days prior to the scheduled BTMA PENNVEST Loan closing date. We have provided copies of this information to assist Terry Parrish in his review. We should consider including this language in the project manual (bid and contract documents).
11. The project manual (technical specifications and legal requirements for bidding and construction) will be prepared this month. We will coordinate our efforts with Terry Parrish as necessary.

Coordination work with Other Consultants:

12. As directed last month we have given the Architect further direction with the Board’s input from last month’s meeting. We do have preliminary sketches to present the Board this evening for their further input prior to finalizing the plans and building design details.
13. We have continued our coordination efforts with the Mechanical Electrical & Plumbing (MEP) engineer (Arris Engineering) in completing the various system designs, layouts, plans and specifications. Our drawing files have been uploaded to Arris’s FTP site for their use in preparing their design and documents.
14. Arris has been provided with all the various equipment manufacturers’ (basis of design) representatives contact information for finalizing specific mechanical and electrical requirements.
15. Arris is initiating contact with MET ED and following through on our initial contacts and setup (prior account numbers established) with regards to establishing electrical services for the various sites. Arris has also been directed that funds should be available (PENNWORKS) to establish any electrical services in advance of the construction project as may be necessary to maintain the project schedule.

Other Input required from the Board:

16. For the Bethel and Frystown WWTP sites and the Bethel Pump Station sites, according to the Township ordinance, an 8 ft. high fence with evergreen plantings is required (screening requirements). Jim Fisher has indicated that the type of fence and screening to be proposed for each site should be discussed with the Board members.
17. For the Frystown WWTP site, it would appear that the 40 ft strip parcel (obtained later) may need to be annexed to the main parcel for ordinance conformance, however, this may need to be discussed with the Solicitor for his input due to how these properties were acquired (without subdivision plans via condemnation).
18. For the Bethel WWTP site, an additional easement is necessary for the required turning radii of a tractor trailer (for sludge hauling) off of SR501 into the WWTP driveway

Should there be any questions, please feel free to contact me.

Sincerely,
Fisher Engineering, Inc.

John K. Roche, P.E.