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10/4/07

Bethel Township Municipal Authority
Monthly Report for October '07

Village of Bethel:

1. Currently there are three (3) bid contracts established for this work including the following:
 - a. Contract # 2 – Proposed Sanitary Sewer (Conveyance & Collection) Lines.
 - b. Contract # 3 – Proposed Pump Stations (Lancaster Avenue & Old 22).
 - c. Contract # 4 – Proposed Wastewater Treatment Facilities & Appurtenances.
2. The completion of the Project Manuals (Construction Plans, Front End legal documents, technical specifications and bidding documents) for these contracts should be completed this week so that they can be reviewed in the final format with Attorney Parish when he returns next week. I have furnished copies of the Final Drafts for the Authority's review at this evening's meeting.
3. Upon completion of the project manuals and review with Attorney Parish the bid date will be established and the documents will be published and distributed to the bidders.
4. There were a few requests for revisions to the sewer plan layout during the past month. It was decided to maintain the priority for the bid plans and specifications to complete these revisions as field revisions. However, upon completion of the bid documents we will begin any specific revisions requiring easements so that the easements can be revised accordingly.

Village of Frystown:

1. Currently there are two (2) bid contracts established for this work including the following:
 - a. Contract # 1 – Proposed Sanitary Sewer (Conveyance & Collection) Lines.
 - b. Contract # 5 – Proposed Wastewater Treatment Facilities & Appurtenances.
2. The completion of the Project Manuals (Construction Plans, Front End legal documents, technical specifications and bidding documents) for these contracts should be completed this week so that they can be reviewed in the final format with Attorney Parish when he returns next week. I have furnished copies of the Final Drafts for the Authority's review at this evening's meeting.

3. This office received some inquiries into sewer capacity for Frystown. I requested the parties to write letters to the Board describing the details as well as appear before the Board at the meeting to discuss. To this date we have not received any letters outlining the details.

Coordination work with Other Consultants:

4. At this point, the remaining coordination efforts are as listed below.
 - a. **Fisher Engineering:** I have been and will continue working with Fisher Engineering in completing the construction plans and technical specifications for the Five (5) contracts. The plans at this point have had or are in process of a final check and are awaiting final drafting revisions (a day or two at most remaining). The technical specifications should be completed this week for a final review prior to next week's review with Attorney Parish.
 - b. **Attorney Parish** Completion of bid documents and final coordination efforts/review of bid documents with Terry Parish.
 - c. **Print O Stat:** I have contacted Print O Stat (large commercial printing Company) to establish the logistics of printing the bid documents (approximately 200 plan sheets estimated for each round of contracts and about 2,000 8-1/2 by 11 copies). They are providing a high volume discount (\$0.09/square foot or about \$0.54 per plan sheet & 7 cents per copy for the 8-1/2 by 11 in addition to other handling/binding charges). They are awaiting the submission of the package and will retain all copies on their hard drive for reprinting additional copies as needed (additional bidders, etc.). The minimum number of sets we would be making for the initial package is ten (10) of each contract but no more than twenty (20).

Other Input required from the Board:

5. In regards to finalizing the contracts for bids, we are awaiting the Board's final decision and direction with regards to the separation of contracts (Separations Act).

Status of Easements:

6. This past month we delivered additional easements to Terry Parish for his further processing (Village of Bethel). Furthermore, we have just completed the FINAL easement plans and descriptions (12 in Bethel) which we are forwarding to Terry Parish tomorrow morning (separate correspondence).
7. As noted earlier, due to some requested revisions (handled through field revisions) we will need to revise some easements and will complete this upon the completion of Bid Plans and documents.

Status of Permits:

8. The Highway Occupancy permit for Bethel (Collection/Conveyance lines) was issued this month. Furthermore, we received a review letter from PENNDOT on the Frystown (C/C lines). These revisions have been completed (today) and will

be resubmitted tomorrow. All revisions requested by PENNDOT have been included in the bid documents (plans).

Financing Status:

9. Frank Leber has been in contact with PENNVEST (Brian Johnson) and has indicated that the Board is granting a time extension to allow the Board more time in finalizing the transaction due to the timing of the Holidays on the back end of the transaction (legal/financial portion).

Should there be any questions, please feel free to contact me.

Sincerely,
Vision Engineering, Inc.

John K. Roche, P.E.