



**Engineering Inc.** 155 E. Front Street (rear) Lititz, PA 17543  
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January 14, 2008

Bethel Township Municipal Authority  
Interim Monthly Report for January '08

**PENNVEST FINANCING MATTERS:**

1. We will gather any and all documents necessary for submission to PENNVEST and forward the documents either electronically (upload to their website) or transfer them as necessary through the process. Any documents the Authority has completed or copies of can direct them to PENNVEST or directly to us for forwarding on. If the Board does provide copies to PENNVEST if we can be copied on the transmission so that we can track the necessary documents as well..
2. This office is coordinating efforts with Terry Parish's office as well as Frank Leber's Office. We have weekly conference calls scheduled in order to communicate weekly status updates on the progress of documents.
3. We have received the budgetary figures from Rufus and have included them in our overall review/analysis of the budget. We are targeting completing the preliminary budget for further review by the board by the end of this week.

**CONSTRUCTION MANAGEMENT AND LOGISTICS:**

4. As requested last month we have initiated the survey stakeout and will follow through with the video taping of the lines (existing features and terrain) as soon as the lines are staked out for reference.

**STATUS OF EASEMENTS:**

5. This office issued a letter to a handful of the residents who did not sign the easements prior to the last authority meeting. As a result we did receive a few phone calls with questions from the residents.

**STATUS OF PERMITS:**

6. As an update there are a few remaining Highway Occupancy Permits which need to be re-filed with additional information for PENNDOT'S final review. The outstanding HOP's are as follows:
  - a. HOP for the Frsytown WWTP driveway. Based upon the Board's actions last meeting (requesting trees be removed) PENNDOT has now reviewed the driveway sight distance and will be issuing the permit for this driveway (verbal acknowledgement). With the trees now down there is more than enough sight distance.

- b. HOP for the Bethel WWTP driveway. We would like to generally discuss this item with the Board this evening based upon input received from PENNDOT on this matter.
7. Lastly, the NPDES permit for Bethel needs to be resubmitted for the Berks County Conservation District's final review. We have met with the Conservation District staff (Thursday of last week) to review the outstanding matters and are completing these for resubmission. The review staff does not anticipate a problem with the permit being issued prior to the PENNVEST closing.

**DEVELOPMENT PLAN STATUS:**

8. We have received plans for the Industrial Development Authority property (last meeting). We can review these as directed by the Board (after PENNVEST closing documents are completed).
9. We received plans for the Werner Trucking site on Friday. We can review these as directed by the Board (after PENNVEST closing documents are completed).

Should there be any questions, please feel free to contact me.

Sincerely,  
**Vision Engineering, Inc.**

John K. Roche, P.E.